



Adobe Advanced FrameMaker 9

Duration: 2 days

Course Synopsis:

This class provides you with the concepts and skills to use Adobe FrameMaker 9 effectively. You get hands-on practice working with advanced techniques in FrameMaker in order to get the most out of your experience. You will learn the skills that will allow you to take advantage of long-document support that includes book management features, sophisticated tables, and rich formatting options offered by FrameMaker 8.



Who Should Attend:

Professionals who need an essential understanding of authoring and publishing using the advanced features of FrameMaker 8. Structured and un-structured users will benefit from the many tips and tricks and special exercises.

Prerequisites:

Because of the amount of material we cover in class, we do require students to be comfortable using a mouse, opening and saving files, and the general operations of computers. While we will make every reasonable effort to help, students with insufficient skills may be required to observe the class lessons or do their best to keep up without slowing down the rest of the class. We highly recommend working with the application tutorial before coming to the course. We highly recommend attending the Introduction to FrameMaker class first.

What You Will Learn:

- Producing Online Output
- Working with Conditional Text
- Writing Equations
- Managing Files with WebDAV
- Maker Interchange Format
- Working with Color Output
- Advanced Cross-References
- Interactive Content
- Validating a Document
- Working with Templates

Time:

Class time is 9:00 a.m.- 4:00 p.m.
Breaks are scheduled throughout the day and lunch is typically scheduled 12-1. Students provide their own lunch.

Course Materials:

Course materials are provided. Our goal is to make sure your class meets your objectives, not ours. Therefore, all of our outlines are treated as guides to help steer the workshop. We may change or alter course topics to best suit the classroom situation.

Locations:

We have company-operated facilities in Atlanta, Chicago, Denver, San Diego and Washington DC. We also work with a network of rental facilities to offer our classes regularly across the United States and in Canada. Please double-check the location of your class with our office to make sure you get to the right location.

Related Courses:

We recommend the following courses that relate to this class: Adobe InDesign and Adobe LiveCycle Designer. Please take a look at our other course outlines at our web site, <http://www.ledet.com>.

Goals:

Sterling Ledet and Associates realizes the importance of education and we take pride in being able to offer you classes that are more custom fit to your needs. Call us at (770) 414-5007 if you have any special questions or e-mail us at sales@ledet.com.

Registration:

Please fill out our registration form and fax it to us at (312) 896-9094.



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LESSON PLANS

LESSON 1

Producing Online Output
 Saving as HTML
 Saving a Book as HTML
 Customizing HTML Output
 Modifying Conversion Settings Graphically
 Modifying the Reference Pages
 Mapping Character Tags
 Mapping Cross-Reference Formats
 Modifying Style Sheet Information
 Going Beyond Basic Customization

LESSON 2

Color Output
 Understanding Types of Color
 Understanding Process Color
 Understanding Spot Color
 Applying Color to Text and Objects
 Managing Color Definitions
 Modifying Existing Colors
 Creating Custom Colors
 Adding Colors from a Color Library
 Renaming Colors
 Viewing Colors
 Selecting a Color View
 Setting up Color Views
 Deleting Colors
 Color for Online Output

LESSON 3

Setting Up Conditional Text
 How Conditional Text Works
 Applying Condition Tags
 Removing a Single Condition Tag
 Using Condition Indicators
 Planning Conditional Text

Alternatives to Conditional Text
 Creating Condition Tags
 Modifying Condition Tags
 Deleting a Condition Tag
 Showing All Conditional Text
 Showing or Hiding Conditional Text as per Condition
 Building Expressions
 Modifying Expressions
 Deleting Expressions
 Examples of Expressions

LESSON 4

Creating Interactive Content with Hypertext
 Setting Up a Basic Hypertext Link
 Identifying the Target of a Link
 Creating a Link to the Target
 Creating the Active Area in Text
 Testing Links
 Creating Image Maps
 Creating a Link to a Web Address
 Creating an Email Link
 Creating Notes in PDF Files
 Locking and Unlocking View-Only Documents

LESSON 5

Writing Equations
 The Equations Palette
 Inserting Equations
 Using the Equations Palette
 Typing an Equation
 Navigating Through Equations
 Moving Equations
 Modifying Equations
 Deleting Equations

Formatting Equations
 Changing Equation Fonts
 Changing Equation Font Sizes
 Inserting Automatic Line Breaks
 Changing the Equation Size
 Applying Character Tags
 Evaluating Equations

LESSON 6

Maker Interchange Format
 Creating a MIF File
 Opening a MIF File in FrameMaker
 Viewing a MIF File
 Cool Stuff You Can Do with MIF
 Using MIF Fragments to Update Catalog Settings
 Performing Global Search-and-Replace Operations
 Writing Your Own Conversion Tools
 Using MIF in Configuration Management Environments

LESSON 7

Creating Modules with Text Insets
 A Text Inset Example
 Working with Text in Insets
 Considering Text Insets and Other Reuse Options
 Planning Modular Text
 Breaking Text Down into Modules
 File Storage
 Information Retrieval
 Creating a Text Inset
 Managing Text Insets
 Opening the Source File
 Converting Text Insets to Text



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LESSON PLANS

LESSON 8

Templates

Getting Started with Templates

What Makes a “Good” Template?

Understanding Template

Interactions

Color Definitions

Character Tags

Graphic Objects

Conditional Text Tags

Paragraph Tags

Table Tags

Cross-Reference Formats

Variable Definitions

Reference Pages

Markers

Math Definitions

Master Pages

PDF Settings

Tips and Tricks

Paragraph Tags

Character Tags

Table Tags

Reference Pages

Entering Special Characters in Dialog Boxes

Naming Conventions

Capitalization

Special Characters

Format vs. Function Names

Modifying Workgroup Preferences

Working with Managed Documents

Adding Files to the Server

Opening Files

Checking Out Files

Saving Managed Documents

Canceling Check Outs

Checking In Files

Updating Local Documents

Renaming Files

Closing Files

Uploading and Downloading Files

Adding and Managing Links

Importing Files

Managing Links

LESSON 9

Sharing and Managing Files Using WebDAV

Managing Workgroups

Editing a Workgroup

Deleting a Workgroup