

INDESIGN ADVANCED TRAINING COURSE SYNOPSIS

This class provides the InDesign user the ability to hone their skills and move their knowledge of Adobe InDesign to an advanced level. Using the skills learned in the Level I class, students will create complex documents and work with a variety of palettes and tools to further understand the capabilities of this high-end design application. We also recommend this course for those planning to obtain the Adobe Certified Expert status.

PREREQUISITES FOR THIS INDESIGN ADVANCED TRAINING COURSE

Knowledge of your operating system and basic computer navigation is required for all classes. In addition, students are required to be relatively well-versed in the basics of Adobe InDesign. We also recommend that you have the Adobe InDesign software before starting the class. You can purchase the software or obtain a trial version of it from the Adobe website.

WHAT YOU WILL LEARN IN THIS INDESIGN ADVANCED TRAINING COURSE

- Advanced Pen Tool Tricks
- Managing Long Documents
- Working with Libraries
- Creating Indexes
- Adding a Table of Contents
- Adding XML Structure
- Export to PDF
- Adding and Editing Scripts
- Advanced Text Flow

INDESIGN ADVANCED TRAINING COURSE LENGTH AND TIME

This class is 2 days long. Class time is 9:00 a.m. - 4:00 p.m. Breaks are scheduled throughout the day and lunch is typically scheduled 12-1. Students provide their own lunch.

LOCATIONS FOR THIS INDESIGN ADVANCED TRAINING COURSE

We have training centers in Atlanta, Houston, Chicago, Denver, San Diego and Washington DC. We also offer classes at a network of rental facilities. We offer private onsite training and instructor-led, live online training. If coming to a rental facility, please double-check the location of your class with our office to make sure you get to the right location.

GOALS FOR THIS INDESIGN ADVANCED TRAINING COURSE

Sterling Ledet and Associates realizes the importance of education and we take pride in being able to offer you classes that are more custom fit to your needs. Call us at (877) 819-2665 if you have any special questions or e-mail us at sales@ledet.com.

INDESIGN ADVANCED - ENROLLMENT

Please see our Enrollment Page (<http://www.ledet.com/enroll>) for our enrollment form.

DISCLAIMER

Our goal is to make sure your class meets your objectives, not ours. Therefore, all of our outlines are treated as guides to help steer the workshop. This outline does not guarantee that all the topics listed will be covered in the time allowed. The amount of material covered is based on the skill level of the student audience. We may change or alter course topics to best suit the classroom situation.



Adobe InDesign - Advanced

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LESSON 1 - MANAGING YOUR WORKSPACE

Organizing Your Palettes
Advanced Zooming and Navigation
Advanced View Options
Dragging Items Between Documents
Third-Party plug-ins

LESSON 2 - PAGE LAYOUT

Master Page Tips and Tricks
Using Facing Pages
Using Libraries
File Formats

LESSON 3 - ADVANCED STYLE SHEET TIPS

Managing Long Documents
Indexing
Table of Contents
Text Gradients
Hyphenation and Justification
Tracking and Kerning

LESSON 4 - DRAWING

Mastering the Pen Tool
Pen Tool Shortcuts
Compound Paths

LESSON 5 - WHERE TEXT MEETS GRAPHICS

Inline Graphics
Creating Type Outlines
Text Wrap Options
Using Transparency

LESSON 6 - IMPORTING AND EXPORTING

Adding Excel or Word Tables
Import Text Options
Import Graphic Options
PDF Styles
Export Options

LESSON 7 - LONG DOCUMENTS

Adding Indexes
Using Table of Contents
Numbering & Section Options

LESSON 8 - THE XML FACTOR

What is XML?
Adding Structure with XML
Exporting to XML
Mapping Styles to Tags
Tips for Working with XML
Libraries for Efficient XML Production

LESSON 9 - COLOR

Using the Eyedropper to Create New
Swatches
Spot or Process?

LESSON 10 - PRINTING

Using Printer Styles
Color Separations
Understanding the Print Menu
The Transparency Flattener
Preflight and Package

LESSON 11 - SCRIPTING

Using the Script palette
Editing the Scripting Label